Curricular Practical Training (CPT)
APPLICATION FORM

<table>
<thead>
<tr>
<th>Name</th>
<th>Date of Birth</th>
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<tbody>
<tr>
<td>Level of Education</td>
<td>Date First Granted F-1 status</td>
</tr>
<tr>
<td>Student’s Field of Study</td>
<td>Expected Graduation Date</td>
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</tbody>
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List all periods of previously authorized employment for practical training:

<table>
<thead>
<tr>
<th>Curricular Practical Training</th>
<th>Optional Practical Training</th>
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There are two types of CPT available. The student should check the one which will be pursued.

SECTION I  □ FOR NON-CREDIT CURRICULAR PRACTICAL TRAINING (CPT)

The U.S. Citizenship and Immigration Services (USCIS), housed with the U.S. Department of Homeland Security (USDHS), allows employment for non-credit curricular practical training involving internships or practica which are required for graduation for all students in a particular educational program (major). If proposed employment fits this description, you must attach a photocopy of this graduation requirement from the university catalog (Bulletin of Duke University) or other department publication. Note that the internship cannot be an optional part of the curriculum. After providing the appropriate information, please have the academic advisor complete Section III.

SECTION II  □ FOR CREDIT CURRICULAR PRACTICAL TRAINING (CPT)

USDHS allows employment for credit-bearing training programs, either required or elective, only if certain conditions are met. To satisfy these conditions, please do the following:

A. Attach photocopies of pages in the course catalog showing:
   1. Course name
   2. Number of credits given
   3. Name of faculty member supervising the course
   4. Description of the course

NOTE: An independent study course cannot be used to qualify for CPT. Such courses are intentionally designed to allow a student and faculty member to write whatever description they may wish. To qualify for CPT, the course listed in the department/program curriculum already must be designed specifically as an internship/training opportunity.

After Section II is completed, the academic advisor should complete Section III.

SECTION III

In the space below, the academic advisor should describe the proposed employment, provide specific course objectives for the student applicant, describe the relationship of those objectives to the student’s academic or research program.

ACADEMIC ADVISOR/DUS/DGS CERTIFICATION: As the academic advisor for ____________________________
I certify under penalty that the information provided on this form in Sections, I, II and III are true and accurate, that this Curricular Practical Training is not solely for the purpose of facilitating general employment. I recommend that Curricular Practical Training be approved, beginning __________________ and ending ___________________________. The student will work _________ number of hours per week.

Name of Academic Advisor/DUS/DGS: ____________________________ Signature: ____________________________________________
Date: ____________________________ Phone: ____________________________ Campus Box: ____________________________

STUDENT CERTIFICATION: By signing this statement, I affirm that I have maintained valid F-1 status throughout my program.

Signature: ____________________________ Date: ____________________________

S:\Intlofc\Forms&Letters\Practical Training\CPT application form (Rev. 05/2011)